

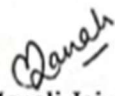
420

Library Software (Libsys) was already used for mainaining the Library data, easy internally functioning and service provide to the respective users, since 2013. This is very old version, over the years updated technology along with advance features and cloud based Update Version has been introduced which is very essential in present era. Library Committee opired to update to the latest version of LibSys.

The list of books tabulated by Mrs Jyoti Srivastava(Librarian Grade-1) was presented in front of the committee and was approved to be purchased from the current budget.

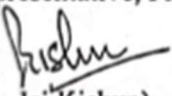
The most important agenda of ONOS (One Nation One Subscription) was discussed .The Chief Librarian has updated the current status as told telephonically by the Ministry of Education, Department of Higher Education, Govt of India with Ms Remya ([remya.hari@gov.in/011-23022402](mailto:remya.hari@gov.in)) and was told about 70 Publishers are supposed to be include, and second round meeting of publishers with government representatives is scheduled on 7th February 2023. The SGPGIMS library being the member of ERMED Consortium will be the beneficiary of ONOS. In the background of same the committee suggested to include following in terms and conditon in present purchase procedure: **The publishers who are later included in the ONOS scheme afte the purchase, will eligible for the payment only till the start date of ONOS Scheme at SGPGIMS The publisher will refund the remaining amount if paid in advance by the SGPGIMS,Lucknow as arly as possible.**


The Meeting ended with vote of thanks to the chair.


(Ms. Manali Jain)
Representative, Ph. D.

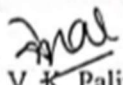

(Dr. Kanishk Markam)
Representative, RDA,

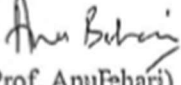

(Dr. Ankur Mandelia)
Member


(Dr. Jai Kishun)
Member

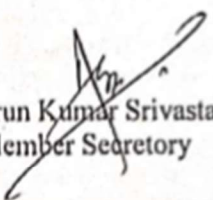

(Dr. Supriya Sharma)
Member


ON CCL
(Dr. Vinita Elizabeth Mani)
Member

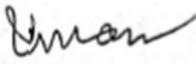

(Prof. V. K. Paliwal)
Member


(Prof. Anu Eshari)
Member


(Dr. Amit Kumar Keshri)
Member


(Prof. Arun Kumar Srivastava)
Member Secretary


(Prof. Shantanu Pandey)
Chairman, Library Committee

Approved

(Prof. R. K. Dhiman)
Director

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Minutes of the Library Committee Meeting held on 22nd August, 2022

A meeting of Library Committee was held on 22nd August, 2022 at 3.30PM under the Chairmanship of Prof. Shantanu Pandey.

Following members attended the meeting (Physical and online).

- | | |
|--|-----------------------------|
| 1. Prof. Shantanu Pandey | Chairman, Library Committee |
| 2. Prof. Anu Behari | Member |
| 3. Prof. V. K. Paliwal | Member |
| 4. Dr. Supriya Sharma | Member |
| 5. Dr. Jai Kishun | Member |
| 6. Dr. Vinita Elizabeth Mani | Member |
| 7. Dr. Ankur Mandelia | Member |
| 8. Representative, RDA | Member |
| 9. Representative, Ph. D. Student | Member |
| 10. Finance Office or Nominee | Special Invitee |
| 11. Joint Director (MM) or Nominee | Special Invitee |
| 12. Shri S. B. Singh, Nodal Officer, GeM Cell | Special Invitee |
| 13. Dr. Amit Kumar Keshri, Addl. Chief Librarian | Member |
| 14. Prof. Arun Kumar Srivastava, Chief Librarian | Member Secretary |

Following Agenda were discussed:

1. Formal Introduction of Library Committee Members:

The Committee expressed its gratitude to the outgoing Chairman, Prof. Sunil Pradhan, Prof. S.P.Ambesh, Chief Librarian and Prof. Sunil Kumar, Member, for their valuable contribution to development of the Central Library.

The Committee also welcomed Prof. Shantanu Pandey as newly appointed Chairman and Dr. Supriya Sharma, Dr. Vinita Elizabeth Mani, Dr. Jai Kishun as member and respectively.

2. Release of Payment of online journals:

The issue related to release of the payment to those firms participated through the GeM tender and later on awarded the contract was discussed at length and following decisions were taken;

- i. There is government order issued by the MSME department Vide office order no. 17/2021/233/18-02-2020-97 (LU)/2016 T.C. dated 31/05/2021 and accordingly bids were published.
- ii. In the recent G.O. issued no. 23/2022/165/8-02-2022-97 (LU)/2016 T.C. on date 29th June-2022, it has again been emphasized that post installation Performance Bank Guarantee (PBG) should @ 3% of the ordered value.
- iii. All the successful bidders have submitted the PBG accordingly @3% of the order value, which as per the government order issued by the CS, MSME, department. Therefore, the GO shall prevail over the general condition as decided by the earlier the Central Library.
- iv. **Undertaking from Firms:** The committee opined that before releasing the payment, these PBG should be verified from the respective bankers & an unconditional undertaking from the individual successful bidder/s should be obtained that "the firm will provide the online services updated from time to time / supply books/ journals , as the case may be,

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according to the terms & conditions of the tender, which will be latest one. In case of any default, the institute will be at full liberty to take suitable action including legal proceedings.

3. Budget for Library services:

It was also put up before the committee that budget allocated by the government for FY 2022-23 is only Rs. 1.25 Crores, whereas as per previous year's purchases done, the actual requirement towards the all running subscriptions is ~~Rs. 3.00 Crores~~. It was emphasized that there is need to revise the budget & competent authority may kindly be requested for the same.

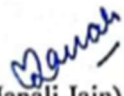
4. Human Resource:

It was also brought into the notice of the committee that strength of the regular library staff during the last 03 years have reduced from 1 to 08. In next two years 2 more will be superannuated. Therefore it has been strongly felt by the committee that considering the usage of library services & to facilitate the readers, there is dire need to fill up the gap through regular or deputation and failing these two through contractual appointment. A formal request to the competent authority may be sent on priority basis.

5. Any other items with the permission of the Chair:

Issue period for books or journals is revised as 5 days from 07 days. A book or journal can be Re-issued once for a period of 15 days.

The meeting ended with vote of thanks to chair.


(Ms. Manali Jain)
Representative, Ph. D.


(Dr. Kanishk Narkam)
Representative, RDA,


(Dr. Ankur Mandelia)
Member


(Dr. Jai Kishun)
Member


(Dr. Supriya Sharma)
Member


(Dr. Vinita Elizabeth Mani)
Member



(Prof. V. K. Paliwal)
Member

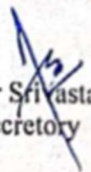
(Prof. Anu Beari)
Member



(Dr. Amit Kumar Keshri)
Member


(Shri S. B. Singh)
Special Invitee

(J. D. (MM) or Nominee)
Special Invitee


(Finance Officer or Nominee)
Special Invitee


(Prof. Arun Kumar Srivastava)
Member Secretary


(Prof. Shantanu Pandey)
Chairman, Library Committee

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Minutes of the Library Committee Meeting held on 15th June, 2021

A meeting of Library Committee was held on 15th June, 2021 at 3.00 P.M. under the chairmanship of Prof. Sunil Pradhan. Following members were present:

- | | |
|------------------------|--------------------------------------|
| 1. Prof. Sunil Pradhan | Chairman, Library Committee |
| 2. Prof. Sunil Kumar | Member |
| 3. Prof. Vimal Paliwal | Member |
| 4. Dr. Ankur Mandelia | Member |
| 5. Ms. Arya Shabhavi | Ph.D. representative |
| 6. Dr. Kanishk Markam | R.D.A. Representative |
| 7. Prof. S.P. Ambesh | Chief Librarian and Member Secretary |

Prof. S.P. Ambesh welcomed all the members of the committee. He apprised the members that after due process the order for subscription of print journals for the calendar year 2020 has been given to the successful bidder "International Subscription Agency" in the month of March 2021. The bank guarantee has been deposited by the vendor and after getting the advance money from the institute he will start supplying the print journals. As institute received the budget for year 2020 quite late, the whole process of getting the subscription got delayed. He also apprised the members that he had the meeting with the finance officer to facilitate the subscription for library for the year 2021, where he got the assurance that the budgetary provisions for the library has been increased to 5 crores from this year onward therefore the process of subscription of print journals, books and other material be initiated and should be completed at the earliest.

The committee discussed following matters and made the recommendations as under:

1. Renewal/subscription of Print Journals for the year 2021 and 2022:

The Committee apprises the 177 titles of print journals were subscribed in 2020 worth Rs 3.29 Crore approx.

The process of renewal/subscription of print journals for the year 2021 and 2022 should be done subsequently one by one. As per GO dated 6th April 2021, all the purchases should be routed through GEM portal and the customized bid should be floated as earliest as possible.

2. Procurement of Books 2021:

Rs 330 lakhs is allocated for subscription of print journals and Rs. 20 lakhs for procurement of books. Library Committee opined that customized bid should be floated on G-eM portal for procurement of books for 2021.

Prof. S.P. Ambesh

Prof. Sunil Kumar

Dr. Kanishk Markam

Prof. Vimal Paliwal

Ms. Arya Shabhavi

Dr. Ankur Mandelia

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3. Subscription of Clinical Key for year 2021-2022:

Library Committee agreed to continue "Clinical Key", a comprehensive on-line package of Elsevier for the year 2021. This product is useful for library user and is of great benefit in patient care. The Institute library is continuing the subscription of Clinical Key for the last seven years. The License fee is to be incurred from the 'Director Academic Account'. Committee opined that Customized bid should be floated on G-eM portal for subscription of Clinical Key.

4. Subscription of BMJ, OVID and Up-To-Date:

The Library Committee recommended to subscribe e-journals package from major commercial publishers, BMJ, OVID and Up-To-Date. However additional budget is not available but customized bid should be floated on G-eM portal for subscription of recommended e-journals package. These resources may be subscribed from enhanced budgetary allocation, if received.

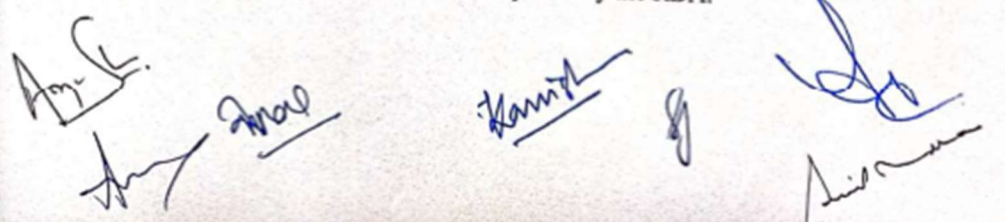
5. Space Planning of Third Floor, Library Building:

The Committee members visited the newly allotted space on third floor and opined that the provided space should be divided into two parts. The first part will be allotted for personal books reading area for residents, Ph.D. scholars, students, spouses, staff and their dependents and another part will be utilized for preservation of archives. Mr. P. K. Agarwal, Civil Engineer, was called before the Committee and requested to do the needful arrangements whichever is possible for optimum use of the space. Mr Agarwal informed that he will prepare the design and get it approved and then process the infrastructure.

6. Any other items with the permission of the Chair are as follows:

A representation of Resident Doctors Association was put up before the Library Committee (Annexure I) with following decisions were made:

1. Clinical Key is already continuing BMJ and Up-To-Date is likely to be subscribed if separate or additional budget will be available.
2. Plagiarism checking software is free on-line and paid also so there is no need to subscribe it separately.
3. Library computers placed on the second floor are already password free. In case of any difficulty, the users are free to consult the librarian on duty.
4. The Library Committee felt that a small Cafeteria or Self Dispensing Machine is a genuine demand and ways to start one to be explored by the RDA.




 Lt Col Varun Bajpai VS
 Executive Registrar
 SGP GIMS, Lucknow

5. Personal books should not be permitted inside the library to avoid unnecessary theft of books and journals.

The meeting ended with vote of thanks to the Chair.

(Ms. Arya Shabhai)
Ph.D. Representative

(Dr. Kamishk Markam)
R.D.A Representative

(Dr. Ankur Mandelia)
Member

(Prof. Vimal K. Paliwal)
Member

(Prof. Sunil Kumar)
Member

(Prof. S. P. Ambesh)
Member Secretary

(Prof. Sunil Pradhan)
Chairman, Library Committee

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Minutes of the Library Committee Meeting held on 08th July, 2020

A meeting of Library Committee was held on 08th July, 2020 at 3.00 P.M. under chairmanship of Prof. nil Pradhan.

The recommendations made by the committee are as under:

1. Renewal/subscription of Print-Journals for the year 2020:

The committee discussed and recommended as under:

- (i) The Committee apprises the 214 titles of print journals were subscribed in 2019 worth Rs 3.29 lakhs approx.
- (ii) HODs were requested for addition and deletion of print journals, but only 18 departments were responded.
- (iii) 77 new journals requested by various departments are not included for the subscription due to scarcity of funds.
- (iv) In year 2020 the estimated cost of the same journals subscribed in 2019 is Rs. 374 lakhs approx. as per GOC rate June 2020.
- (v) Rs 330 lakhs is allocated for subscription of print journals and Rs. 20 lakhs for procurement of Books.
- (vi) The cost of Journals recommended by HODs was much higher; therefore, all HODs may be requested to drop the journals to fit under the budget. Make the list of journals in priority order the list priority journal should be at bottom. You are supposed to delete least priority journal otherwise library committee will take the decision.
- (vii) Print Journals recommended for addition from various departments for the year 2020 may not be subscribed due to budget crunch.

2. Exemption of e-tendering process:

The Committee discussed and opned that a letter should be send to all the apex Institute located at Lucknow like, KGMU, RMLIMS, CDRI and AIIMS, New Delhi, PGIMER, Chandigarh, etc. regarding the procedure of procurement of their library.

3. Enhancement of Library Budget:

The Central Library has been suffering with budget crunch since long and it affects Teaching, Training, Research and Patient Care Program. The Committee discussed on budget crunch in the Central Library. Since 2016 the library budget has been Rs. 350 lakhs. This consumed in subscription of print journals and books, there is no money for the subscription of online journals and e-resources (Clinical Key, OVID, BMJ, UP-To-Date, Francis and Taylor.

Dr. Sunil Pradhan
 MD (Med), DM (Neuro), FNASc, FICP
 FRCP (Edin), DSc (HON)
 Professor & Head, Deptt. of Neurology
 Sanjay Gandhi Post Graduate Institute
 of Medical Sciences Lucknow (INDIA)

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Springer, Karger etc.). As there is huge demand from faculty and resident to have the subscription of the same. Regular price hike and inflation of foreign currency forced to curtail a number of journals every year. Several new departments have come up in the Institute and therefore library is unable to fulfill their requirements.

It was informed to the Committee that Director visited the Central Library on 30th June 2020 and discussed with the Chief Librarian and Chairman, Library Committee regarding Library Budget and opined that Library Budget must be enhanced.

Therefore, the Library Committee is requesting the Director to enhance library budget from 3.50 Crore to 10 Crore per annum. Also a fresh agenda must be put up before the forthcoming Finance Committee to enhance the library budget.

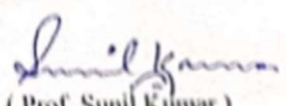
Any other item with permission of the chair:

(i) GST applicability on photocopy facility provided by the Institute (Library)

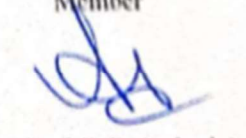
It was informed to the Committee that, publishing, printing and reproduction services are chargeable to tax at the rate of 18%.

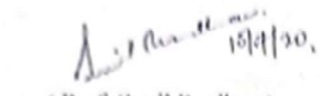
At present Photocopying facility is chargeable @ Rs. 1.00 after taking approval of the Director. Committee discussed that 18% GST on Rs 01.00 would not be feasible to charge on single or few copies. Therefore Committee decided to adjust the GST amount within one rupee, as Paise 84 (Eighty four) against photocopy charge and Paise 16 (Sixteen) against GST @ 18%.

The Meeting ended with vote of thanks to the chair.


(Prof. Sunil Kumar)
Member


(Prof. Rakesh Pandey)
Member


(Prof. S. P. Ambesh)
Member Secretary


(Prof. Sunil Pradhan)
Chairman Library Committee

Dr. Sunil Pradhan
MD (Med), DM (Neuro), FNA3c, FICP
FRCP (Edin), DSc (HON)
Professor & Head, Deptt. of Neurology
Sardar Gandhi Post Graduate Institute
of Medical Sciences Lucknow (INDIA)

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Minutes of the Technical Evaluation Committee Meeting
held on 29th January, 2020

A meeting of Technical Evaluation Committee was held on 29.1.2020 under Chairmanship of Prof. S. P. Ambesh for evaluation of the e-tender documents against technical bids of Books.

The following members were attended the meeting:

1. Prof. S.P. Ambesh	Chairman
2. Dr. Asha Singh	Member
3. Mr. M. M. K. Srivastava	Member
4. Prem Prakash	Member
5. Nominee of The Director	Member
6. Finance Officer (Nominee)	Member
7. Nominee of Joint Director (M. M.)	Member
8. Mr. Shiv Prakash, CIMAP, Lko (External Expert)	Member
9. Mr. Ramesh Chandra Gupta (External Expert)	Member
10. Mrs. Jyoti Srivastava	Member Secretary

A- Technical Bid of Books were evaluated by the committee keeping in view the terms & conditions of the tender and observation are as under:

With reference to Tender No. I/41/JD mn/2019-20 dated on 30-11-2019. The five following bidders responded and submitted their offer for supply of Books:

M/s Techniz Books International, 4/12 Kalkaji Ext. Opp. Nehru Place, ND-110019
M/s International Book Agency, Flat No.2 Nirala Market Nirala Nagar Lucknow-226020
M/S S.S. Publishers & Distributors Pvt. Ltd. 4223/ Ansari Road Dariyaganj ND-110002
Tan Prints India Pvt Ltd, 10/43 West Punjabi Bagh New Delhi-1100026
M/s Allied Publisher, 1/13-14 Asaf Ali Rao, New Delhi-110002

Out of above 5 offer, the offer of only firm i.e M/s SS Publishers and M/s International Book Agency are found qualified technically keeping in view the specification and terms & conditions, laid down in the tender. Rest offer of 3 bidders are not found qualified technically as per enclosed technical evaluation report (Annexure- A). Reason of rejection is mentioned in the enclosed annexure.

TM

(Handwritten signatures and dates)
Singh 29.1.2020
Jyoti 29/1/20
M.M.K. 29/1/2020
Prem Prakash 29.1.2020
Shiv Prakash 29/1/2020
Ramesh Chandra Gupta 29-1-2020

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Since, only Two offer is found suitable technically after inviting the tender 3rd time e-tendering. It was found by several departments' inspections o' MCI that there is extremely need to purchase latest edition books in the library. The Technical evaluation Committee feels that the matter will be put on upcoming library committee for the Director's approval of procurement of books as earliest possible.

[Signature]
(Dr Asha Singh)
Member

[Signature]
(Prem Prakash)
Member

[Signature] 29/01/2020
(M.M.K Srivastava)
Member

[Signature] 29.0.2020
Director's Nominee
Member

[Signature] 29/01/2020
Member

[Signature] 29.1.20
Finance Officer
Member

[Signature] 29.01.2020
(R. C. Gupta)
External Expert

[Signature] 29/1/20
(Shiv Prakash)
External Expert

[Signature] 29/1/20
(Jyoti Srivastava)
Member Secretary

[Signature] 29/01/2020
(Prof. S. P Ambesh)
Chairman

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Minutes of the Library Committee Meeting held on 26th November, 2019

A meeting of Library Committee was held on 26th November, 2019 at 3.00 P.M. under the Chairmanship of Prof. Sunil Pradhan.

Agenda 1: Techno-commercial Deliberation for Empanelment of vendors for subscription/renewal of Print Journals 2019.

Issues pertaining to Techno-commercial deliberation for empanelment of vendors with representative of firms were discussed:

In response of open tender No. PGI/MM/Library Journals/2018-19/01, V II, the price bid of 2 technically qualified firms was called for Techno-commercial deliberation to explore the possibility of more discounts.

As per price bid, the discount on print journals quoted by the firms is as under:

- | | |
|--|----------------|
| 1. M/s. Total I.T. Solutions Pvt. Ltd offered | No discount. |
| 2. M/s International Subscription Agency offered | 1.6% Discount. |

Only M/s International Subscription Agency represented before the committee and offered 1.75% discount on print journals 2019, i.e additional (0.15) zero point one five percentage.

Agenda 2: Renewal/Subscription of Print Journals for Year 2019

The Committee discussed and recommended as under:

1. The Print Journals (Foreign and Indian) subscribed in 2017 should be renewed for the year 2019 on availability of fund
2. Rs. 330 lakhs is allocated for subscription of print journals and 20 lakhs for procurement of books.
3. The cost of journals recommended by IODs was much higher to fit under the budget.
4. The Committee decided that those journals which are started subscribing recently should be dropped for fit under the budget.
5. Newly recommended Print Journals from various departments for the year 2019 may not be considered due to budget crunch.

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Handwritten signature: Varun Bajpai
Lt Col Varun Bajpai VS
Executive Registrar
SGPGIMS, Lucknow

Agenda 3: Subscription of Clinical Key for Year 2020.

The Committee agreed to continue Clinical Key a comprehensive online package on Elsevier which is going to be expired on 29 February 2020. This product is useful for our users and is of great benefit in patient care.

The Committee recommended that Clinical Key is a proprietary item therefore subscription should be done directly through Publisher/Authorized Indian Agents after negotiation of License Fee.

License fee of 'Clinical Key' is to be incurred from "Director's Academic Account" as recommended by 76th Finance Committee and approved by 77th Governing Body.

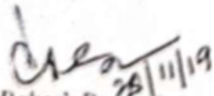
The 76th Finance Committee and 77th Governing Body allowed a maximum of Rs. One Crore per annum from Director's Academic Account for on-line journals. The Finance Committee in its 85th meeting regarding enhancement of budget of the central library, decided that since Academic Account is not a part of budgetary activity, hence as per mandate given, Director of the Institute may continue to take decision as deemed fit.

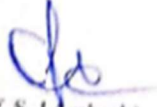
The Meeting ended with vote of thanks to the chair.

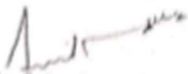

(Dr. Ankur Mandelia)
Member


(Prof. V.K. Palliwala)
Member


(Prof. Anu Behari)
Member


(Prof. Rakesh Pandey)
Member


(Prof. S. I. Ambesh)
Member Secretary


(Prof. Sunil Pradhan)
Chairman

Minutes of the Library Committee Meeting held on 29 July, 2019

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A meeting of Library Committee was held on 29 July, 2019 at 3.00 pm under chairmanship of Prof. Sunil Pradhan. Following members attended the meeting:

- 1 Prof. Sunil Pradhan, Chairman, LC
- 2 Prof. Rakesh Pandey, Member, LC
- 3 Prof. Sunil Kumar, Member, LC
- 4 Prof. V. K. Palliwal, Member, LC
- 5 Dr. Ankur Madelia, Member, LC
- 6 Prof. S. P. Ambesh, Member Secretary, LC

The recommendations made by the committee are as under:

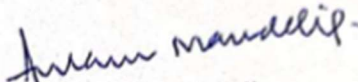
Members discussed on the agenda put-up before the Library Committee, in response of HHT No I/12/JDMM/LIB/2019-20 Dt. 24.4.2019, Bids of all three bidders were evaluated by the Standing Committee on 17.7.2019 and found none of bidders is qualified against required technical qualification, i.e: "The Journals Suppliers must have experience of supplying such library materials for at least 5 reputed Biomedical Academic/Research Institutions continuously for at least 5 years for minimum amount of 50 lacs per year for each Institute"


Since it is 3rd time e-tender for subscription of print journals, the Library Committee unanimously agreed to modification in few points before e-tender may be floated for supply of journals after relaxing the above clause quoted under Essential Criteria and Conditions, Point No 4.

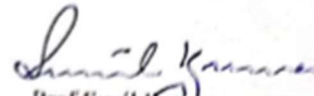
The Library Committee Suggested that experience of supplying journals may be as under quoted: "The Journals Suppliers must have experience of supplying such library materials for at least 4 reputed Biomedical Academic/Research Institutions for at least 4 years for minimum amount of 50 lacs per year for each Institute"

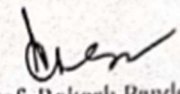
A revised draft of E-tender documents was discussed by the Library Committee and suggested to take kind approval of the Director.

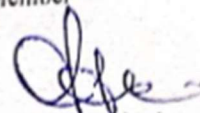
The meeting ended with vote of thanks to the chair

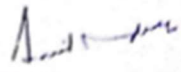

Dr. Ankur Madelia
Member


Prof. V. K. Palliwal
Member


Prof. Sunil Kumar
Member


Prof. Rakesh Pandey
Member


Prof. S. P. Ambesh,
Member Secretary


Prof. Sunil Pradhan
Chairman



Minutes of the Library Committee Meeting held on 29 May, 2019

A meeting of Library Committee was held on 2nd May, 2019 at 3.00 pm under chairmanship of Prof. Sunil Pradhan. Following members were attended the meeting:

1. Prof. Sunil Pradhan, Chairman, LC
2. Prof. Anu Bihari, Member, LC
3. Dr. V. K. Palliwal, Member, LC
4. Dr Akshay Kumar, RDA representative (Special invitee)
5. Mr Kapil Awasthi, PhD representative (Special invitee)
6. Dr S. P Ambesh, Member Secretary

The recommendations made by the committee are as under:

1. **Subscription of e-journals package.**

The Library Committee recommended to subscribe e-journals package from major commercial publishers, Up-to-Date, BMJ Complete Resources Package and Ovid E-Learning Products. The Committee opined that the license fee is to be incurred from "Director's Academic Account" as recommended by the 76th Finance Committee and approved by 77th Governing Body as in case of Clinical Key.

2. **Separate plan budget for the Central Library.**

The Central Library has been suffering with budget crunch since long and it affects Teaching, Training, Research and Patient Care Program. The Committee discussed on budget crunch in Central Library. The Library is provided Rs. 30 lakhs only in 2016, hence regular price hike and inflation of foreign currency forced to curtail a number of journals every year. Since then several new departments have come up in the institute and therefore library is unable to fulfill their requirements. Therefore, the Library Committee is requesting the Director to enhance library budget from 350 lakhs to 600 lakhs per annum. Also, a fresh agenda must be put up before the forth coming Finance Committee to enhance the library budget.

Kapil

Anu

S.P. Ambesh

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3. Procurement of books for the departmental library (As per MCI Norms)

The Committee did not agree to procure books for the departmental libraries, because budget crunch does not allow to procure double copy of books. The Committee also opined that the departmental library should be maintained by the respective departments at their own.

4. Review of Library hours

The Committee discussed on the suggestion of the Dean to reduce library opening hours (No Night Shift) in order to reduce the electricity consumption and manpower. However the Library Committee desired to continue present timing schedule of the Central Library, as it is happening in all premier Institutes of the country and is also a MCI requirement.

The committee opined to provide tea, coffee and refreshment facility by running of small canteen in the pantry area on the ground floor of the library building. Need for 03 Contractual staff for running canteen round the clock is also emphasized by the committee.

5. Up-gradation of Library Software

The Library committee did not agree for up-gradation of library software.

6. Space on 3rd Floor

The committee expressed its dissatisfaction on the limited space provided for the Central Library. The Committee strongly recommended that more space is needed for preservation of Archives collected over last 30 years and reading area for non-medical literature, short term storage of newspapers/Magazines, long term storage of Spiritual and Literary books for library users (Students and Faculty). It was decided that request letter be sent to the Director for providing whole of the space on 3rd floor.

7. Purchase of non-academic literature.

Non-academic books may be purchased on availability of budget. The information should be gathered from the Institute (i.e. BHU, AMJ, etc.) for the names of non-academic books.

Constitution of a committee to find out best non-academic books of general interest which may be procured on availability of funds.

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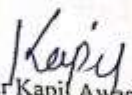
8. Designated audio-visual area for users

The Library committee expressed the need of designated audio-visual area for users. The Committee opined that the third floor is the best suitable place for this purpose.

Any other item with the permission of the chair

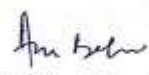
1. HODs may be requested not to discontinue those print journals which have been regularly subscribed in the past in view of archival value.
2. Missing issues of print journals of previous years may be procured if available at the publishers' or Vendors' end.

The meeting ended with vote of thanks to the chair

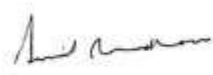

 Mr Kapil Awasthi
 PhD representative


 Dr Akshay Kumar,
 RDA representative


 Dr. V. K. Palliwat
 Member, L.C.


 Prof Anu Bihari
 Member, L.C.


 Prof. S. P. Ambesh
 Member Secretary


 Prof Sunil Pradhan
 Chairman, L.C



Minutes of the Library Committee Meeting held on 06th February, 2019

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A meeting of Library Committee was held on 06th February, 2019 at 3 pm under chairmanship of Prof. K. N. Prasad. Following members attended the meeting:

1. Prof. K. N. Prasad, Chairman
2. Prof. Sunil Kumar, Member
3. Prof. V. K. Paliwal, Member
4. Dr. Ankur Mandelia, Member
5. Mr. Inderjeet Singh, JAO, F.O. Nominee
6. Prof. S. P. Ambesh, Member Secretary

The recommendations made by the committee are as under:

1. **Renewal of Clinical Key database for the year 2019:** The committee deliberated and recommended as under:

- (i) The committee agreed to continue "CLINICAL KEY", a comprehensive online package of Elsevier for one year from 02nd January, 2019 to 01st January, 2020. This product is useful for our users and is of great benefit in patient care.
- (ii) License fee of Clinical Key was already negotiated with the publisher for 03 years along with an increase of 4.95% on base price year on year for three years and this is third year. Hence, the renewal proposal may be approved and order may be placed accordingly.
- (iii) On the finalized price 1.55% discount per year was also already negotiated with authorized third party agent.
- (iv) The License fee is to be incurred from 'Director's Academic Account' as recommended by the 76th Finance Committee and approved by 77th Governing Body.
- (v) The 76th Finance Committee and 77th Governing Body allowed a maximum of Rs. One Crore per annum from Academic Account for online journals. The Finance Committee in its 85th meeting regarding enhancement of budget of the central library, decided that, "since Academic A/c is not a part of budgeted activity, hence as per mandate given, Director of the Institute may continue to take decision as deemed fit".

2. **Renewal/subscription of Print-Journals for the year 2019:** The committee discussed and recommended as under-

- (i) The print journals (Foreign & Indian) subscribed in the year 2017-2018 should be renewed for the year 2019 on availability of fund.
- (ii) Rs. 474.00 lakhs required on renewal/subscription of print journals recommended by HODs but only Rs. 350.00 lakhs allocated for the purpose. Therefore, journals worth Rs. 150 lakhs should be dropped.
- (iii) The committee decided that print journals worth Rs. 12 lakhs should be allocated to all the academic departments due to budget crunch. Therefore the cost of the journals exceeding 12 lakhs of several departments needs review. A request to prioritize the list of journals within the budget of Rs.12 lakhs should be sent to the concern NODs.

Prof. K. N. Prasad

Prof. Sunil Kumar

Prof. V. K. Paliwal

Dr. Ankur Mandelia

Mr. Inderjeet Singh

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- (ii) Print Journals recommended for addition from various departments for the year 2019 may not be subscribed due to budget crunch.
- (iv) The Telemedicine programme is not an academic department. Therefore, print journals for Telemedicine should be dropped because of budget crunch.

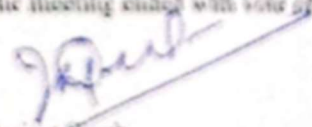
3. Procurement of Books: The committee deliberated as under:

- (i) A list of books prepared on the basis of recommendation of HODs, worth Rs. 33 lakhs was submitted before the committee. The committee recommended to procure books only under Rs. 20 lakhs due to budget crunch and the remaining books may be considered for next financial year.
- (ii) The committee decided to procure only one copy of required books for College of Technology due to budget crunch.
- (iii) The books for Telemedicine programme should not be considered, as the telemedicine programme is not an academic department.

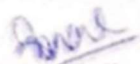
4. Any other item with permission of the chair:

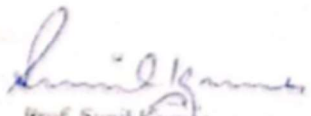
- (i) Print journal of year 2018 are not renewed as yet because of delay in e-tendering process.
- (ii) Academic activity of many department may be hampered and it may fail to fulfill the requirement of MCI. Non renewal and lacking of print journals and books for the year 2018, affecting the different courses recognized by MCI.
- (iii) It was informed to the Committee that, the Additional Director and Director instructed Joint Director Material Management for e-tendering for procurement of the Print Journals and Books. The matter is pending since long therefore, Mr H N Mishra was instructed to coordinate with Material Management Department so that e-tendering process may be completed at the earliest.
- (iv) No books will be transferred to any departmental library.

The meeting ended with vote of thanks to the chair.

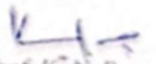

Mr. Inderjeet Singh


Dr. Ankur Mandelia


Prof. V. K. Paliwal


Prof. Sunil Kumar


Prof. S. P. Ambesh


Prof. K. N. Prasad

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Minutes of the Library Committee meeting held on 13th April, 2018

A meeting of the Library Committee was held on 13th April, 2018 at 3 pm under chairmanship of Prof K. N. Prasad in the Central Library. Following members were attended the meeting:

- | | |
|-------------------------|--------------------|
| 1. Prof K. N. Prasad | Chairman |
| 2. Prof. Sunil Kumar | Member |
| 3. Prof V. K. Paliwal | Member |
| 4. Dr. Ankur Mandelia | Member |
| 5. Dr. Kishan Delampady | RDA Representative |
| 6. Dr. Sanjay yadav | RDA Representative |
| 7. Ms. Ankita Singh | RFA Representative |
| 8. Prof. S. P. Ambesh | Member Secretary |

The committee expressed its gratitude to the outgoing Chief Librarian Prof. S. K. Yachha for his valuable contribution to development of the Central Library. The committee also welcomes the new Chief Librarian, Prof. S. P. Ambesh.

The recommendations made by the committee are as under:

1. **Renewal of Print Journals for the year 2018:** The committee discussed and recommended as under:
 - (i) 250 foreign Journals which were subscribed in the year 2017 should be renewed for the year 2018 (Annex. I).
 - (ii) 28 Indian Journals which were subscribed in the year 2017 should be renewed for the year 2018 (Annex. II).
 - (iii) New journals recommended for additon from various departments for the year 2018 may not be subscribed due to budget crunch. However, in future addition of new journals can be considered subect to availability of funds.
 - (iv) 20 journals recommended for deletior by the HODs, should be deleted (Annex. III).

2. **Procurement of books:** A list of books prepared on the basis of recommendation of HODs, was submitted before the committee. The committee discussed and recommended to procure 429 books under the budget (Annex. IV).

3. **Subscription of BMJ Case Report:** The committee agreed to subscribe BMJ Case Report (Annex. V) on availability of budget and procelure will be as under:
 - (i) A negotiation committee may be constituted as under, if agreed:
 1. Prof. K. N. Prasad
 2. Prof. Amit Agarwal
 3. Prof. S. P. Ambesh
 4. Prof Sunil Kumar
 5. The Finance Officer

from mandelia

[Handwritten signatures]

Lt Col Varun Bajpai VS
Executive Registrar
SGPGIMS, Lucknow

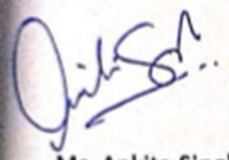
- (ii) Annual subscription fee should be negotiated with the publisher.
- (iii) Negotiation for discount on negotiated subscription fee with the exclusive/ preferred agent of the publisher.
- (iv) Subscription fee may be negotiated for 03 years along with annual escalation.

4. Transfer of books to the departmental library The committee deliberated as under:

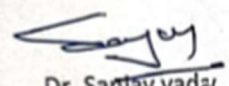
- (i) The Central Library avoids procuring more than one copy of books, because edition of maximum books has been changed after 2 to 3 years.
- (ii) Also budget crunch does not allow to procure double copy of books.
- (iii) The committee did not agree to transfer latest edition of books in the departmental library. However, books of before the latest edition may be transferred for the departmental library based on departmental request.

5. Duty- Roster of Central Library: The committee deliberated on the issue of duty roster prepared by Dr. R. Harshvardhan, Associate Professor, Hospital Administration and recommended that, henceforth the duty roster of library will be prepared by the Chief Librarian.

6. Procurement of latest Linux Server: The Library Committee recommended to procure an Institutional license of latest "Red Hat Enterprise Linux Server" (Annex. VI).



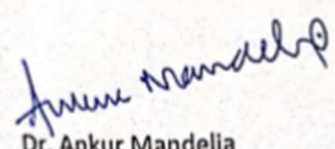
Ms. Ankita Singh



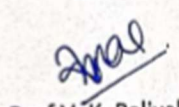
Dr. Sanjay yadar




Dr. Kishan Delampady



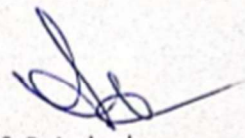
Dr. Ankur Mandelia



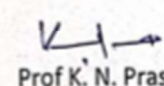
Prof V. K. Palival



Prof. Sunil Kumar



Prof. S. P. Ambesh



Prof K. N. Prasad

